



Grundy Livingston Kankakee Workforce Board
Full Board Meeting
 Kankakee Workforce Services Office
 450 N. Kinzie Ave.
 Bradley, IL 60915
December 15, 2015 9:00am

Minutes

Present:	Phone:	Absent:	Absent:	Guests:	Staff:
H. Bond	J. Avendano	N. Norton-Ammer	S. Magruder	S. Hintze	A. Gallagher
S. Franco	L. Brown	B. Anderson	T. Nemeth	M. Posing	N. McCarty
R. Manuel	D. Daniels	S. Erschen	M. Smith	C. Portlock	L. Russell
G. Richard	B. Hinrichs	E. Murphy-Frobish	M. Van Mill	D. Washington	A. Rzasa
T. Salgado	M. Powell	D. Kinsella	A. Wheeler		
	D. Warning	S. Lopez			

I. Call to Order. Meeting was called to order at 9:08 a.m.

II. Public Comment –None

III. ACTION Items:

- A.** Approval of the full board meeting minutes for September 15, 2015 (*Attachment A*). **Motion to approve. Moved: G. Richard Seconded: T. Salgado Motion Carried.**
- B.** Approval of Executive Committee’s motion to relocate the Workforce Board office into the 3rd Floor of the Kankakee County Building. (*Attachment B*). **J. Avendano moved to relocate the Workforce Board office to the Executive Center (200 E. Court Street). Motion Carried. Moved: J. Avendano Seconded: L. Brown. Roll Call Vote:**
 - G. Richard – yes
 - T. Salgado – yes
 - S. Franco – abstain
 - L. Brown – yes
 - D. Daniels – N/A
 - M. Powell - yes
 - J. Avendano - yes
 - B. Hinrichs - yes
 - R. Manuel - yes
- C.** Approval of attached WIOA Policies, which have been approved at Workforce Development and Executive Committees (*Attachment C*). **Motion to approve. Moved: G. Richard Seconded: S. Franco Motion Carried.**

IV. Reports:

- A. Committee Reports: Workforce Development**
 - 1.** Fiscal Reports (*Attachment D*) – N. McCarty reviewed fiscal reports. **Motion to approve. Moved: S. Franco Seconded: G. Richard Motion Carried.**
 - 2.** Enrollment (*Attachment E*) – L. Russell reviewed enrollment reports thus far for PY15
 - 3.** Update: Employer Layoffs – In Kankakee County, Bunge will be closing in summer of 2016. Four were laid off in November, seventeen will be laid off in January, and the rest of the layoffs will occur quarterly. D. Washington and IDES spoke with the employees about our services on the 14th. Peddinghaus laid off 55 employees without any notice and the Space Center will be closing in March of 2016. In Grundy County, Electrolux will be laying off individuals in February. L. Russell is working with the Economic Alliance to create a mini manufacturing job fair for these individuals.

4. Incumbent Worker Training Update – At the end of December the grant for training will expire and funds will be fully expended. For PY15, A. Rzasa and L. Russell have been reaching out to employers, but no one will get to back to them. They both will continue to outreach, but if anyone knows of businesses looking for employee training, let them know.
5. State Budget Impasse – Adult Education has not been funded this year. Unfortunately, across the state of Illinois, Adult Education departments are reducing staff or closing. On Sunday, December 6, Senate Bill 2039 was passed which allows federal funds to be paid out without State match. KCC has reduced staff, but will continue to provide Adult Education services and JJC has not reduced any offerings.

B. Board Staff Report

1. Workforce Innovation & Opportunity Act (WIOA) – Regional Planning is a new part of the new federal legislation. LWIA 11 is part of the Northeast Economic Development Region and the first meeting was held December 12. We are still in the process of creating the plan and creating a MOU (Memorandum of Understanding).
2. Board Recertification – Recertification is at the state level so L. Russell is waiting to hear back from the state. She would also enjoy having more business representatives on the board if anyone would like to nominate someone.
3. Annual Filing/Audit – SKDO is currently working on the Board’s filings for the IRS. L. Russell hopes to have all the information for the March meeting.
4. Business Coordinator Update – A. Rzasa is currently going through applications for the United Way of Grundy County and hopes to find the right candidate soon. She is also working with IDES to create a workshop on unemployment insurance.

V. Old Business – None

VI. New Business – None

VII. Adjourned: 10:00 a.m. Motion to Adjourn. Moved: G. Richard Seconded: H. Bond