



Grundy Livingston Kankakee Workforce Board
Full Board Meeting
Kankakee Workforce Services Office
450 N. Kinzie Ave. Bradley, IL 60915
March 15, 2016 9:00am

Minutes

Present:	Present:	Phone:	Phone:	Absent:	Guests:	Staff:
H. Bond	G. Richard	B. Anderson	T. Nemeth	N. Ammer	D. Fitzpatrick	A. Gallagher
D. Daniels	M. Van Mill	J. Avendano	T. Salgado	L. Brown	C. Portlock	N. McCarty
S. Erschen	M. Wolf	E. Frobish	M. Smith	S. Franco	D. Washington	L. Russell
R. Manuel	M. Fannin	B. Hinrichs	D. Warning	S. Lopez		A. Rzasz
		D. Kinsella		S. Magruder		
				M. Powell		
				A. Wheeler		

- I. **Call to Order.** Meeting was called to order at 9:01 a.m.
- II. **Public Comment** - None
- III. **ACTION Items:**
 - A. Approval of the full board meeting minutes for December 15, 2015 (*Attachment A*). **Motion to approve. Moved: D. Daniels Seconded: G. Richard Motion Carried.**
 - B. Approval of Executive Committee's motion to award WIOA Title 1B contracts to the organizations listed below to provide services for the designated counties. (*Attachment B*)
 1. Kankakee Community College for Kankakee & Livingston Counties
 2. Joliet Junior College for Grundy County**Motion to approve. Moved: H. Bond Seconded: M. Van Mill. Abstain: J. Avendano D. Daniels. Motion Carried.**
 - C. Approval of attached Workforce Board By-Laws (*Attachment C*). **Motion to approve. Moved: M. Van Mill Seconded: H. Bond Motion Carried.**
 - D. Approval of hiring Chicago Jobs Council as a consultant for the local WIOA plan. **Motion to approve. Moved: H. Bond Seconded: D. Daniels Motion Carried.**
 - E. Approval of transferring Livingston County dislocated worker funds to Kankakee County. (*Attachment D*) **Motion to approve. Moved: H. Bond Seconded: M. Fannin Motion Carried.**
- IV. **Reports:**
 - A. Committee Reports
 1. Workforce Development
 - a. Fiscal Reports (*Attachment E*) – N. McCarty reviewed fiscal reports for PY15. Data is of January 31st as she is currently processing February invoices. She also mentioned DCEO monitoring will begin in early April and she will begin scheduling her fiscal monitoring as well.
 - b. Enrollment (*Attachment F*) – L. Russell reviewed enrollment reports for PY15.
 - c. Workforce Services Update – Both C. Portlock and D. Washington shared what the Grundy, Livingston, & Kankakee Workforce Services offices are currently doing.
 2. Update: Employer Layoffs – In Kankakee County, Bunge laid off 35 individuals in January and 40 more will be leaving in April. D. Washington and IDES continue to talk with the employees about our services. Space Center will be closing at the end of the month and KMART will be shutting down in May. In Grundy County, Electrolux laid off individuals in February and over

70 individuals have attended our workshops. Plymouth Tube, in Streator, is moving its production line so our Livingston Workforce Services office partnered with LaSalle County to help individuals losing their jobs.

- a. Manufacturing Job Fair – The Workforce Board partnered with the Economic Alliance, Kankakee Workforce Services, & IDES to put together a local manufacturing job fair. 11 employers and over 70 individuals attended. The employers were very pleased with the event and we will soon follow-up again to see if anyone from the event was hired.
 - b. TAA/Rapid Response Funding Applications – The Board applied for \$26,000 in Trade funds to help Mitsubishi employees who have been laid off.
3. Economic Development News (*Attachment G*)
- a. Grundy: Competitive Power Venture – A new energy center is being built; 500 workers will be employed during the construction period and 25 full-time skilled staff will be employed onsite.
 - b. Livingston: CAT – Adam Dontz, with the GLCEDC, was able to work with CAT to create an incentive package, which will add 160 jobs to the existing Pontiac plant.
 - c. Kankakee: Employer Expansion - Three major companies in Kankakee County are expanding not only their facilities, but also their workforce. CSL Behring is in the midst of expanding its Kankakee operations center; due to open early 2017. Likewise, Van Drunen Farms is beginning a \$20 million expansion that is estimated to create more than a dozen new jobs. Plochman’s Mustard is also expanding and is in the process of hiring new employees.

B. Board Staff Report

1. Nominating Committee – N. Ammer, S. Erschen, & G. Richard agreed to sit on the Nominating Committee to present a new slate of officers at the June meeting.
2. Board Recertification/Membership (*Attachment H*) – Our Board has officially been re-certified as a WIOA Workforce Development Board for another 2 years.
3. Riverside MOU - Riverside received an Illinois Talent Pipeline grant for EPIC training and L. Russell has agreed to do data entry in exchange for \$10,000. Recently, Riverside applied for another grant and L. Russell will continue to work with them if they receive funding.
4. Annual Filing/Audit – Our annual filings and audit have been completed by SKDO.
5. Workkankakee.org – CHEE (Coalition for Hope & Excellence in Education) has created a new website in Kankakee County to help youth receive data and resources they need for next steps.
6. Business Coordinator Update – A. Rzasa has successfully completed her United Way job search. She is currently researching a resume gallery program and possibly tapping into outside grants to fund it. Ann is continuing to reach out to employers in order to expend IW/T (Incumbent Worker Training) dollars. JJC referred her to Lyondell so she is trying to meet with them to create a connection.

V. Old Business – None

VI. New Business – None

VII. Adjourned: 10:11 a.m. Motion to Adjourn. Moved: B. Anderson Seconded: M. Fannin Meeting Adjourned.