



Grundy Livingston Kankakee Workforce Board
Workforce Development Committee
Workforce Board Office
200 E. Court St, Suite 506
November 4, 2021 10:00 a.m.

Meeting will be held at the Workforce Board office but will also be available via Cisco Webex due to COVID-19. Meeting link is below:

<https://workforceboard.my.webex.com/workforceboard.my/j.php?MTID=mc5fb1b5a0375ddd7c4d5aa746a2c2df9>

Meeting number: 182 243 6438

Password: 5JkcmA8vZA8

Join by phone: 415-655-0001

Access code: 182 243 6438 Phone Password: 55526288

Minutes

Present:	Webex	Absent	Staff
T. Nugent	N. Norton	M. Smith	L. Russell
R. Manuel	D. Washington	M. Powell	A. Rzasa

I. Call to Order: Committee Chair called the meeting to order at 10:04 am

II. Public Comment: None

III. Action:

A. Recommend the approval of the August 11, 2021 Minutes (*Attachment A*) **Motion to Approve Moved: T. Nugent Seconded: R. Manual. Motion Carried**

B. Recommend the approval to award Urban Farmer \$12,000 in incumbent worker training funds for Supervisory/Manager training for 35 supervisors. Training is being provided by Kankakee Community College **Motion to Approve Moved: R. Manual Seconded: T. Nugent Motion Carried**

IV. Reports

A. Employer Wage & Benefits Survey Update: Survey results have been received & the focus groups are scheduled this week. The project is still on target for a report & presentation at the December 14th Workforce Board meeting.

B. Business Leadership Awards: Business leadership awards will be presented to Plochman's, Evenglow Lodge, & the Gardens at Park Pointe.

C. Year End Training Scholarship Amounts: Executive Director presented ITA by training provider report for the July 1, 2020 – June 30, 2021 fiscal year. The report reflects \$768,081 in WIOA scholarships funds issued. Committee had a recommendation to add how many individuals were funded. Updated report will be presented at the December 14th Workforce Board meeting.

D. Trades Fair: Workforce Board in partnership with KCC, & Career Center is looking to host a trades career fair for Kankakee County high school students. There is a planning committee working on it but we are hoping for an in person event but that is contingent on COVID.

V. Other Business: None

VI. Adjournment Motion to Adjourn. Moved: T. Nugent Seconded: R. Manual. Motion approved. Meeting ended at 10:40 am