



Workforce Board Meeting
Workforce Board office
200 E. Court Street, Suite, Suite 506
Kankakee, IL
September 5, 2023 at 9 am

Minutes

	Present	Absent	Staff	
S. Erschen	T. Graves	N. Norton	A. Dontz	L. Russell
K. Peterson	M. Borchert	S. Magruder	S. Franco	A. Rzasa
R. Manuel	C. Van Yperen	H. Bond	G. Richard	C. Koerner
Dr. M. Boyd	M. Kelley	M. Powell	T. Salgado	
G. Beglau	A. Turner	B. Anderson	T. Nemeth	
J. Jensen	L. Copes	Dr. C. Namuo		
E. Murphy-Frobish				

I. **Call to Order:** Meeting was called to order at 9:05 am

II. **Public Comment: None**

III. **ACTION Items:**

A. Recommend the approval of the March 1, 2023 minutes (*Attachment A*) **Motion to approve the minutes. Moved: G. Beglau, Seconded: Dr. Boyd. Motion carried.**

B. Recommend the approval to release the Youth Request for Proposal (*Attachment B*). Executive Director discussed the youth RFP. **Motion to approve the release of the youth RFP. Moved: A. Turner, Seconded: E. Murphy-Frobish. Motion Carried.**

C. Program Operations Committee recommends the approval to place the Joliet Junior College Youth Contract on probation due to not meeting the 20% youth work base learning contract requirement. **Motion to approve to place the Joliet Junior College youth contract on probation for not meeting contract requirements. Moved: R. Manuel, Seconded: A. Turner. Motion Carried.**

IV. **Discussion**

A. Reports

1. PY22 Year End Fiscal & Year End Program Reports (*Attachment C*). Year end fiscal reports were presented. As a workforce area, we met all our state fiscal requirements, i.e. 20% work based learning requirements, 50% direct training requirement, & 80% of WIOA funds must be obligated. All contractors met requirements except the Joliet Junior College youth contract which was previously discussed. Year-end enrollment report was provided with success stories from every office.
2. Workforce Services offices/Partner Updates: Each workforce services office provided an update. office provided an update
3. Climate Equitable Jobs Act (CEJA): A consortium of community colleges

including Joliet Junior College & Kankakee Community College applied for the workforce hubs notice of funding opportunity. This application includes training for energy auditing, electric vehicle maintenance, solar panel installation & maintenance, and other clean energy programs. Response to application could take till mid-December.

4. Supplemental State Funding Notice: The State of Illinois included \$5 million in the state general revenue fund for local workforce areas. Our workforce area will receive \$120,914. There is an application process. Executive Director L. Russell is looking for recommendations as the next use of these funds.

B. Projects

1. Labor Shed Study. The Workforce Development Committee released a small purchase procurement bid for a labor shed study. There was only one response so the committee will be seeking additional quotes.
2. Guidance Counselor Tours: Guidance Counselor tours are planned in October & planning committees are working on details.
3. Employer Workshop: A virtual recruiting workshop is being planned for the fall.
4. Project Unity (*Attachment D*). Executive Director L. Russell discussed that a manufacturer is interested in Manteno which could provide 2,600 jobs. More information will be provided in the future.

C. Board Member Updates

IV. Old Business: None

V. New Business: None

VI. Adjournment: Move to adjourn at 9:55am. Moved: Dr. Boyd Seconded: S. Erschen. Motion carried.